

## **ID Card Office Corner: Need to know information about your Common Access Card**

### **PIN RESET:**

Can be done at any DEERS or RAPIDS station and does not require anything but a non-expired CAC.

### **Lost/Stolen/Confiscated CAC:**

Soldier can bring a counseling statement from Commander (4856 or Memorandum) for a **lost/stolen/confiscated** CAC stating name, reason for not having CAC, and date, in addition to two forms of **valid/unexpired ID with one being a picture ID**

Soldier can bring a police report for a **stolen** CAC. Report must have name and items missing (CAC) on the report, in addition to two forms of **valid/unexpired ID with one being a picture ID**.

### **Renewal CAC:**

Soldiers can get a renewal CAC if CAC is about to expire (no more than 90 days from expiration), rank change, or name change. When getting a renewal CAC, you must **ALWAYS** have two forms of **valid/unexpired ID with one being a picture ID**. Your CAC can serve as one form of ID as long as it is not expired.

### **Renewal Dependent ID:**

Dependents can get renewal IDs if the ID is expired, name change, lost or stolen. Dependents 18 years or older must **ALWAYS** have two forms of **valid/unexpired ID with one being a picture ID**. They must also have the sponsor with them, a **digitally signed DD form 1172 within 90 days of being signed by the sponsor; this is a measure of fraud protection for the sponsor**, or a Power of Attorney (POA) specific to DEERS if needing an ID. The dependent will not be able to receive an ID if they do not have one of the three listed above.

### **List of Acceptable IDs:**

**Soldiers and Family Members must ALWAYS have two forms of valid/unexpired ID. One has to be a primary form (state or federal issued picture ID) and the second form can be another primary or secondary (state or federal issued ID). Examples are below:**

**Primary:** Photo ID- Driver's license, Passport, Concealed Weapons Permit

**Secondary:** Social Security Card, Long form birth Certificate, Voters Registration, They can also go to the website for additional acceptable IDs. <https://www.cac.mil>

### **Things that CANNOT be used: IPERMS**

documents School ID

Short form birth certificate Medicare card

More information can be found at our website [South Carolina National Guard : DEERS/ID Cards \(ng.mil\)](https://www.southcarolinanationalguard.com/deers/id-cards)